



Centre Conditions and Adverse Effects Policy

I. Statement of Policy

Safe-Schools Ltd operates an open and transparent training facility in line with the required Awarding organisations policies and procedures.

Safe-Schools Ltd will take all possible safeguards to ensure that where foreseeable any risk of adverse effects will be identified and controlled to the necessary required level.

II. Definition of an 'Adverse Effect'

For the purpose of this policy, an 'adverse effect' is defined as:

Any effect that may cause Safe-Schools Ltd to cease trading which in turn would effect the registration and certification of learners registered by Safe-Schools Ltd

III. Safeguards

To eliminate or reduce the risk of such an adverse effect, please note that:

1. Safe-Schools Ltd has no outstanding debts or loans against the company.
2. Safe-Schools Ltd has solid and regular financial cash flow, which can be evidenced by our audited accounts.
3. We would liaise with our AO regional manager and will advise of any risk of certification so that learners can be transferred to another AO centre.
4. All learner documentation is now scanned and held on A3 secure server sites which is regularly backed up on and off-line so that learner documentation would never be lost.
5. As soon as courses are completed certification is claimed straight away and all invoices are settled immediately upon presentation.

6. In over ten years of being an AO organisation Safe-Schools Ltd has no history of any adverse conditions, and due to the company's strong cash-flow position, it is not likely to have any issues.

Policy Agreed: April 2018